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## Performance / Advance Payment / Retention / Bid Bond Application Form

1. Type of bond required:

☐ Performance

☐ Retention

☐ Road & Sewer Bond

☐ Advance  
Payment

☐ Bid

2. Company Number

3. Full name of applicant:

4. Who is the beneficiary of the bond?  
Name:

Address:

Phone No:

If above is the main contractor/  
management contractor who is the  
employer?

5. Detailed description of main contract  
works and their location:

If bond relates to sub  
contract/works package give  
description of works to be undertaken:

6. Are you:

☐ Main  
Contractor

☐ Managing  
Contractor

☐ Nominated  
Sub Contractor

☐ Domestic  
Sub Contractor

☐ Works  
Contractor

☐ Supplier

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7. Contract Price

☐ Main Contract    ☐ Sub Contract    ☐ Works Contract

8. Bond Amount £

9. a. Main Contract:

Commencement date:

Contract Period:

Completion Date:

b. Sub Contract/Works contract (only complete this section if bond relates to sub contract/works contract)

Commencement date:

Contract Period:

Completion Date:

Defects Liability:

10. Liquidated Damages for  
Non-Completion:

11. Percentage of Retentions:

12. State form of contract/  
edition to be entered into  
and detail any alterations/  
deletions to the standard  
form:

If above refers to any form of  
Sub Contract/Works Contract  
state form of contract/  
edition to be entered  
into by Main Contractor/  
Managing Contractor and  
the Employer:

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13. a. Form of Bond required by Beneficiary    ☐ Enclosed    ☐ To Follow    ☐ None Specified

b. When will bond be released:

☐ Practical Completion of  
Main Contract

☐ Practical Completion  
of Sub Contract/Works  
Contract

☐ Making Good Defects of  
Main Contract

☐ Making Good Defects  
of Sub Contract/Works  
Contract

14. Name and address of  
Architect or Quantity  
Surveyor or Engineer:

Phone No.:

15. Has a proposal been  
made to any other Surety  
for this Bond? If so, please  
give name and result:

Do you have any current  
Bonds in circulation?

1. Has the applicant, any of its Directors or Partners ever  
required a Surety to make a payment under a Bond or  
Guarantee?

☐ Yes

☒ No

Been Bankrupt or entered into an arrangement with  
creditors whether voluntary or not, or been a Director  
or Partner of a firm or company to which a receiver or  
liquidator has been appointed?

☐ Yes

☐ No

Has your company ever had any County Court  
Judgements or adjudications awarded against it?

☐ Yes

☐ No

If you answer YES to any of the above please  
provide details including dates, values, reasons  
and outcome over the page.

WORK IN PROGRESS

Details of all Contracts on hand at present whether bonded or not and including Contracts which have been awarded but have not yet commenced.

At Date.....

Contract Description & Name of Employer	Bonded Y/N	Contract Sum	Value Completed	Date work Started	Anticipated completion date
Largest Contracts Completed to Date					

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I declare that the above statements and particulars are true and that to the best of my knowledge I have not withheld any information which could materially affect this application.

Signed

Date

Position Held