

Group Personal Accident

Proposal Form

Important Notes

In accordance with the duty of disclosure as outlined under *Botswana's Policyholder Protection Rules (2019)* issued pursuant to *the Insurance Industry Act, 2015*, you are required to disclose in this proposal form, fully and faithfully, all material facts which you know or ought to know. Failure to do so may result in the insurance policy being rendered void or claims being repudiated.

General Information

Name of Company _____

Address _____

_____ Postal Code _____

Tel No. _____ Fax No. _____

Nature of Business _____

Total staff strength of the company _____

Please fill in the table below for Employees to be insured:

Category / Plan Type	No. of Employees	Basis of Cover	Capital Sum Insured
Total Capital Sum Insured:			

Were there any claims made in the past 3 years?

☐ Yes ☐ No

If yes, please provide details below:

Name of Insurer	Claim No.	Date of Loss	Description of Loss Circumstances, Type, and Extent of Injury	Amount Claimed

Are any overseas and/or hazardous risks involved? (For e.g., manual work, vessel risk, offshore risk, site visits, etc.) ☐Yes ☐No

If yes, please specify below:

Note: If vessel or offshore risks are involved, kindly complete the Annex sheet of this form

Declaration

We have deemed to give consent and authorisation to Lords Insurance to collect, use, disclose, and/or process our personal data or information supplied to Lords Insurance without further notification to us, confidentially with its affiliated companies, third party service providers, business partners and/or other parties which may be sited outside of Botswana, for administering policies taken out with Lords Insurance, customer services and to allow Lords Insurance and/or its business partners to perform marketing and related activities, until Lords Insurance receives our written instruction to the contrary. Upon our written request, Lords Insurance shall, without charge, cease to use our personal information for purposes other than those directly related to this Policy.

We will write to Lords Insurance's Data Protection Officer for any request to withdraw our consent, access to, and/or correction of any information supplied to Lords Insurance, and Lords Insurance may reserve the right to charge a reasonable fee to offset the administrative costs in complying with access requests.

We hereby declare that we understand the above statement and that the information provided is true to the best of our knowledge.

Signature of Authorised Representative

Company Stamp of Authorised Signatory

Date

Signature of Insurance Intermediary

On behalf of Lords Insurance

Annex: Offshore Questionnaire

If vessel or offshore risks are involved, please answer the following questions:

Docked Vessels	
Are the vessels docked at shipyards? <input type="checkbox"/> Yes <input type="checkbox"/> No	If No, where are the vessels docked?
How many staff are required to work on board docked vessels? (No. of headcount and relevant total sum insured)	What is the average duration they spent onboard docked vessels, and the frequency of such trips?
What is the job scope of staff working onboard docked vessels?	What is the maximum no. of staff who worked onboard any one docked vessel?

Sailing Vessels	
What are the territorial limits of sailing vessels?	
How many staff are required to work on board sailing vessels? (No. of headcount and relevant total sum insured)	What is the average duration they spent onboard sailing vessels, and the frequency of such trips?
What is the job scope of staff working onboard sailing vessels?	What is the maximum no. of staff who worked onboard anyone sailing vessel?

Offshore Rigs & Platforms
What are the territorial limits of offshore rigs/platforms?

If the mode of transport to job sites is by Helicopter (or other aircraft):
(a) Are the helicopters/aircraft used, leased, or owned? <input type="checkbox"/> Leased <input type="checkbox"/> Owned

(b) No. of seats (list by helicopter/aircraft)	(c) What is the average and maximum occupancy? Average: Maximum:
d) Frequency of trips to and from the job site?	e) Duration and distance of travel each way?

If the mode of transport to job sites is by Boat or other Conveyance (other than air):
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(a) Types of vehicles (i.e., Boat, etc)?	
(b) Seating capacity of each conveyance?	(c) Average occupancy per conveyance?
(c) Frequency of trips to and from the job site?	(e) Duration and distance of travel each way?
How many staff are required to work onboard offshore rigs/platforms? (No. of headcount and relevant total sum insured)	What is the average duration they spent onboard offshore rigs/platforms, and the frequency of such trips?
What is the job scope of staff working onboard offshore rigs/platforms?	What is the maximum no. of staff who work onboard any one offshore rigs/platform